

Order Form (Floor Space Only)
DEADLINE: 28.09.2018
logitrans 2018

Exhibitor	
Hall / Stand no.	
Address	
Tax office /no.	
Contact person	
Tel	
Fax	
E-mail	

Invoice address if different to the company address	
Company Name	
Address	
Tax office /no.	
Contact person	
Tel	
Fax	
E-mail	

A surcharge of EUR 35.00 per invoice will be raised for any changes in company name, address or any other information made after issuing the invoice.

We hereby order the below listed products / services.

Payment Conditions
Following the receipt of request, pro forma invoice is sent to the exhibitor via fax/e-mail within 2 workdays. Original invoice will be delivered to the exhibitor during the exhibition. Payment must be made in advance to the stated bank account.
Product/service requests not paid are not processed.
Prices do not include 18% VAT.

Bank Account Information
Beneficiary Name: EKO MMI FUARCILIK LTD. ŞTI
Beneficiary address: Biracılar Str. No:10/1 Mecidiyekoy, 34387 Sisli-Istanbul / TR
Name of Bank: Türkiye İş Bankası
Bank branch: Büyükdere Caddesi - Mecidiyeköy Şubesi (1357)
Address of bank: Merkez Mah. Merkez Cad. No: 6/A, 34381 Sisli Istanbul/Turkey
IBAN (EURO Account): TR 50 0006 4000 0021 3570 0412 30
SWIFT / BIC: ISBKTRISXXX

Please type in your order on this form. Sign and stamp the related part at the end of the page to ensure that your requests / orders are processed.
Please leave out the parts that you do not want to order.

Special Stand Design - Construction / Decoration Company	
Company name	
Contact person	
Tel	
Mobile phone	
E-mail	

Names of the staff to be employed by the construction company and the stand project must be attached to this form for approval by EKO MMI. All kinds of construction / decoration work lacking EKO MMI's approval shall be immediately prevented and all the related loss and damages shall be charged to the exhibitor.

Promotional Activities	EUR / Unit	Quantity	EUR / Total
* Promotional material distribution (at registration desk, 2.000 units)			
* Promotional material distribution (attendant at the foyer /1hour)			
* Visitor bags (at the foyer or entrance of hall 9 or hall 10)			
Floor graphics (at the foyer, 1 unit, 100 cm x 100 cm)			
* Flags from ceiling (max. 150 cm x 300 cm, within the stand area)			
* Visitor lanyards			
Branding on column at the foyer (4 sides, 100 cm x 250 cm each)			
Full page advertisement in visitor information (distributed during the exhibition at the entrance)			
Door billboard at hall 9 and 10 (units)			
* Prices do not include the products/staff.			

Forum Area	EUR / Hour	No. of hours	EUR / Total
Present your company and your innovative services to our professional visitors at the forum area within the exhibition halls. The forum area has 100 audience seating capacity and is furnished with audio system, speaker tables, chairs, projection screen and a projector. Please contact with us for your preferred date and time.			

Additional Exhibitor Badges	EUR / Unit	Quantity	EUR / Total
2 free badges are provided to the exhibitors for the first 10 square meters of their stand space. For each additional 10 square meters, one extra badge is given free of charge. Regardless of the stand space, 3 badges are provided for each co-exhibitor. It is forbidden for the exhibitors to let others use their badges for whatever the reason is. Exhibitor badges are not send in advance and must be collected from the EKO MMI office at the exhibition area.			

Electricity Supply (Must)	EUR / kW	kW	EUR / Total
Must be ordered by all the exhibitors who booked 'Floor Space Only'. (min. 3 kW) Electrical main connection. Does NOT include connection from the main electrical connection to any devices. This is the responsibility of the stand construction company.			

Water Connection	EUR / kW	Quantity	EUR / Total
Main water connection. Installation of piping overground from utility/supply duct. Water consumption included. Does NOT include connection from main water connection to any appliances. This is in the responsibility of the stand construction company.			

Compressed Air	EUR / kW	Quantity	EUR / Total
The maximum amount of compressed air is 6 bars.			

Stand Security	Date	EUR / Day	No. of days	Staff	EUR / Total
12-hour working periods are between 8 p.m.-8 a.m. Due to general security terms, stand security services cannot be obtained from another company.	<input type="checkbox"/> 14.11.18 <input type="checkbox"/> 15.11.18 <input type="checkbox"/> 16.11.18				

Stand Cleaning	Date	EUR / Sqm.	No. of days	Sqm.	EUR / Total
Cleaning is made in the morning of the related date. Cleaning service includes one-off cleaning of floor surfaces and the horizontal surfaces of tables, chairs and counters and waste disposal. Textile floor coverings are vacuumed while hard floor coverings are wipe cleaned.	<input type="checkbox"/> 14.11.18 <input type="checkbox"/> 15.11.18 <input type="checkbox"/> 16.11.18				

TOTAL				
TOTAL (incl. 18% VAT)				

Place, date
Company stamp and legally binding signature of exhibitor

Return to:

EKO MMI Fair Co. Ltd.
Biracılar Sokak No:10 Mecidiyeköy 34387
Şişli - İSTANBUL
Email: seren@ekofuar.com.tr
Tel: 0212.266 9158 Fax: 0212. 266 9163
Deadline: 28.09.2018